	<b>Bank of India Head Office</b>	<b>BU – Financial Inclusion.</b>
Branch Circular No. : /		Sub : <b>Micro finance - SHAL</b>
Sub-subject : MSME Micro Credit		
Ref : HO:BU-FI:UKR:2020-21:47		Date: <b>08.07.2020</b>

**CIRCULAR TO ALL BRANCHES / OFFICES**

*Advance Copy*

**Star Hawker Atmanirbhar Loan (SHAL) Scheme under  
PM Street Vendor's Atmanirbhar Nidhi (PMSVANIDHI) Scheme**

Ministry of Housing and Urban Affairs, Government of India has come out with Scheme "PM Street Vendor's AtmaNirbhar Nidhi (PM SVANidhi)" aimed for financing to street vendors to make them self-reliant and come out of distress situation due to COVID-19 pandemic and consequent lockdown. In order to implement the said Scheme in our Bank, a new Scheme named Star Hawker Atmanirbhar Loan (SHAL) has been launched for Street Vendors engaged in vending in Urban area, who are in possession of certificate of vending / Identity card issued by Urban Local Bodies (ULBs), or identified in the survey but yet to be issued Identity Card / or issued letter of recommendation by the ULB / as notified in the website of Ministry / State Govt. / ULB and portal created for this purpose by Government. Joint Liability Groups (JLG) of eligible vendors covered under ULB-led identification will also be eligible.

2. Detail of the Scheme is being enumerated as per Annexure for implementation in our Branches. All NBG/ZO/AMO/LDM/Branches are advised to market the scheme and ensure timely financial help to eligible borrowers under scheme.
3. In case of any queries, we request to contact Financial Inclusion Department, HO for smooth implementation of the Scheme. Other details including engagement of Corporate B.C. will be advised shortly.



  
(Suresh Kumar Verma)  
General Manager

**PM Street Vendor's Atmanirbhar Nidhi (PMSVANIDHI)****Star Hawker Atmanirbhar Loan (SHAL) Scheme****A. Brief Background:**

Street Vendors represent a very important constituent of the urban informal economy and play a significant role in ensuring availability of the goods and services at affordable rates at the door step of the city dwellers. The goods supplied by them include vegetables, fruits, ready to eat street food, tea, snacks, apparels, footwear, artisan products, Pan Shops, cobblers among others.

The Covid 19 Pandemic and consequent lockdown has adversely impacted the livelihoods of the vendors. They usually work with small capital base and might have consumed the same during lockdown. They need immediate credit support to restart their business and earn their livelihood.

In view of the above, Government of India announced PM Street Vendor's Atmanirbhar Nidhi (PM SVANidhi) scheme. PMSVA Nidhi is a micro credit scheme which aims to target around 50 lakh street vendors. The scheme is a central sector scheme fully funded by Ministry of Housing and Urban Affairs.

Small Industries Development Bank of India Ltd (SIDBI) is the implementing agency for PMSVANidhi. Further lending under the scheme will get guarantee coverage from CGTMSE.

**B. Objectives:**

The scheme has been launched with the following objectives:

- i) To facilitate working capital loan with maximum amount up to Rs 10,000
- ii) To incentivize regular repayments
- iii) To reward digital transactions.

The Scheme will help formalize the street vendors with above objectives and will open up new opportunities to this sector to move up the economic ladder.

**C. Target Beneficiaries:**

The scheme is available to all street vendors engaged in vending in urban areas as on or before March 24, 2020. The eligible vendors will be identified as per the following criteria:

- i) Street Vendors in possession of certificate of vending/Identity cards issued by urban local bodies.
- ii) Street Vendors who have been identified in the survey but have not been issued certificate of vending / identity card. In such cases vendors should bring provisional certificate which can be generated through an IT based platform, from ULBs.



iii) Other Street Vendors should possess Letter of Recommendation issued by Urban Local Bodies (ULB) / Town vending committee (TVC)

iv) Street Vendors of surrounding development / peri urban limits/rural areas, but vending in the geographical limits of the ULBs should also possess Letter of Recommendation to that effect by ULB/TVC.

v) Some of the identified/surveyed or other vendors who have been vending/hawking in urban areas, have left for their native places prior to or during the lockdown period because of COVID-19 pandemic, such vendors are likely to comeback after the situation normalizes and resume their business. These vendors, whether from rural/Semi -urban areas or city dwellers will be eligible for the loan on their return as per eligibility criteria for identification of beneficiaries mentioned above.

The State /UT/ULB wise list of identified street vendors will also be made available on the website of Ministry/State Government/ULBs/Web Portal, if any developed and launched for the purpose.

#### **D. Details of Product (Star Hawker Atmanirbhar Loan) :**

In view of the guidelines issued under PM Street Vendor's Atmanirbhar Nidhi (PM SVANidhi), we are now launching a new product for street vendors namely "Star Hawker Atmanirbhar Loan". The details of the product is here as under:

Sr No	Parameters	Description
1.	Name of the Product	Star Hawker Atmanirbhar Loan (SHAL)
2.	Scope of Scheme	The Scheme is based on PM Street Vendor's Atmanirbhar Nidhi (PM SVANidhi)
3	Target Borrowers	Eligible Street Vendors identified by ULB/TVC. (Full details as per point no C, above)
4.	Facility Type	Working Capital Term Loan
5.	Quantum of Loan	Maximum Rs 10,000
6.	Tenor	12 months
7.	Margin	NIL
8.	Repayment	(i) Principal to be repaid in 12 monthly installments, one month after first disbursement (ii) Interest to be paid as and when charged
9.	Purpose	To restart the business, which otherwise has halted due to COVID 19 Pandemic.
10.	Security	Hypothecation of Stock created out of Bank's funds Collateral Security: NIL Third Party Guarantee: NIL
11.	Rate of Interest	i) ROI under the scheme will be linked to RBLR. ii) Effective ROI to be charged will be 6.50% over RBLR.



Sr No	Parameters	Description
12.	Guarantee Coverage by CGTMSE	CGTMSE will provide graded guarantee cover under the scheme. The Guarantee coverage will be operated on a portfolio basis : a) First loss Default ( up to 5%): 100 % coverage b) Second Loss (beyond 5% up to 15%): 75% of default portfolio. c) Maximum guarantee coverage will be 15% of the portfolio created in a financial year.
13.	Prepayment Charges	Nil
14.	Processing Fee & Other Charges	Nil
15.	Guarantee Charges	Nil
16.	Interest Subsidy	The Vendors availing loan under the scheme are eligible to get interest subsidy @ 7% . The Interest subsidy amount will be credited into the borrowers accounts on quarterly basis. Subsidy will be considered for Standard accounts only on respective claim dates and only for those months during which the account has remained standard in the concerned quarter. The interest subsidy will be available up to March 31, 2022.
16.	Disbursal	Disbursement to be credited in the SB/CA of the borrowers and should be done in one shot.
17.	Due Diligence	i) Pre Sanction Inspection/due diligence to be carried out by branch with or without assistance of B.C..  ii) e KYC is mandatory and it should be verified and authenticated.  iii) Issuance of Rupay Card linked with the bank account is mandatory.  iv) UP Id creation before disbursement, issued by Digital Payment Aggregator like NPCI (BHIM) PayTM etc.
18.	Delegation	As per delegation
19.	Subsequent Cycle of Assistance	i) In case of timely or early repayment, the vendors will be eligible for the next loan with an enhanced limit of a maximum of 200 % of the earlier loan, subject to ceiling of Rs 20,000.  ii) The vendors will be eligible for benefits of interest subsidy on the enhanced limit for the scheme period i.e. up to March 31,2022. Cash back incentive shall be availed only to a maximum limit of Rs 1200.  iii) The guarantee coverage on subsequent cycles (upto eligible enhanced limit) will be available on the portfolio covered by CGTMSE during the scheme period i.e. up to March 31,2022.



Sr No	Parameters	Description
20.	Others	i) Free Code 459 (ACM-V, Free Code-3) ii) Separate guarantee cover code to be assigned iii) End Use of the funds to be ensured with or without help of B.C., iv) The Scheme is proposed to be implemented through select branches (as identified by Zones) in Metro/Urban/Semi-Urban area of concerned Urban Local Body/Municipal Committee/M.C.
21.	Documents to be obtained	(i) Loan Application Form devised by SIDBI along with necessary KYC documents and other required Documents as per scheme ( <b>Annexure –1A</b> ) (ii) D.P. Note (iii) Undertaking for SHAL (PMSVA Nidhi) – unstamped ( <b>Annexure -3</b> )

#### **E. Promotion of Digital Transactions by Vendors:**

The scheme will incentivize digital transactions by vendors through cash backs. The on boarded vendors will be incentivized with a monthly cashback in the range of Rs 50 to Rs 100 as per the following criteria:

- i) On executing 50 eligible transactions in a month: Rs 50
- ii) On executing next 50 additional eligible transactions in a month Rs 25 (i.e. on reaching 100 eligible transactions, the vendor will receive Rs 75)
- iii) On executing the next additional 100 or more eligible transactions Rs 25 (i.e. on reaching 200 eligible transactions, the vendor will receive Rs 100).

(Eligible Transactions are defined as a digital payout or receipt with minimum value of Rs 25).

It is proposed that the eligible vendors will be on boarded on payment aggregators by us or through our BCs.

#### **F. Lending through Joint Liability Group (JLG):**

Lending under the scheme can also be done through formation of Joint Liability Group (JLGs) of eligible vendors. The Common interest Groups (CIGs) of street vendors already formed by States can also be converted into JLGs, as per Scheme.



## **G. Engagement of Banking Correspondents:**

We propose to engage Corporate Banking Correspondents (Corporate BCs) for implementation of the scheme. The Corporate BCs will provide end to end solutions to the Bank under the scheme from sourcing till documentation stage, in terms of RBI guidelines for outsourcing of banking services.

### **1 .The Broad Roles & Responsibility of Corporate BCs are enumerated below:**

- i) Sourcing of Application from eligible Street Vendors/JLGs of Street Vendors, as per scheme.
- ii) Collection and verification of all KYC Documents available with the vendors.
- iii) Adhaar verification & authentication through hand hold devices (Biometric devices).
- iv) Carrying out other due diligence.
- v) Understanding and documenting cash flow generation for the vendor on a daily basis and thereby assessing the loan.
- vi) Creation of Assessment template.
- vii) Submission of relevant documents and template to branches for processing and sanction.
- viii) Facilitating in carrying out documentation from the borrower.
- ix) Servicing of loans (Collections & Monitoring)
- x) Preparation and submission of MIS at frequencies as agreed with the Bank.
- xi) Opening of accounts for the borrower and providing banking facility as deemed fit by Bank (As per BC Policy of the Bank)/RBI guidelines for outsourcing of services.
- xii) Engage with Payment aggregators for onboarding the borrowers.

The Corporate BCs will be the touch points for the borrowers, apart from the Bank and they will fully engage with them till the loans are repaid.

### **2. Broad Criteria Identification of Corporate Banking Correspondents:**

It is proposed that Bank may engage a single or multiple Banking Correspondent for implementation of PM SVANidhi scheme. In case of multiple BCs, a single BC may be allotted certain geographies or states and accordingly all the geographies/states may be distributed among all BCs.

Bank may engage reputed NBFCs/MFIs/existing Corporate BCs of our Bank & other Banks for implementation of PM SVANidhi scheme.

#### **a .In case of NBFCs/MFIs:**

- i) NBFC & MFI it should be registered with RBI.
- ii) NBFC/MFI should be in operation for minimum Three (03) years.
- iii) NBFC/MFI should have in place systems, processes and policies which drive the sourcing, underwriting and disbursal. System are in place to ensure compliance of



these policies & use of technology to track loans and repayments, recoveries, asset values etc.

- iv) Credit facility availed by such NBFC/MFI should not be NPA with any Bank during last three years.
- v) The GNPA / NNPA of these NBFC/FIs should not exceed 7.5% & 6% as per their latest audited financials available.
- vi) The CRAR of NBFC/MFIs should not be less than 15%.
- vii) NBFC/MFIs should be geographically spread with considerable FOS servicing in all the areas of geographies served.
- viii) As per MOA/AOA of these NBFCs/MFIs they can engage as BC and can render such services. In case the same is not reflected in their MOA/AOA, the same should be suitable changed before entering into any arrangement with the Bank.

**b. In case of Corporate BC companies:**

- i) In case any company is engaged as Corporate BC, they should have minimum satisfactory work experience of three years, with any scheduled commercial Bank.
- ii) Letter of Satisfactory Experience will be required from scheduled commercial banks in all these cases.
- iii) These BCs must have been engaged for sourcing/distribution of credit products with scheduled commercial banks.
- iv) These BCs should have adequate FOS/Manpower and their processes should be technology driven.
- v) Other operational guidelines with respect to selection to be followed as per Operational Manual – Financial Inclusion – Delivery through Business Correspondents.

**3. Service Charges/ Fees to Corporate BCs:**

It is proposed that the Remuneration/Fees to the BCs will be on Interest sharing basis will be advised separately.

**4. Selection of Corporate BCs:**

Zones/NBG will be advised the list of selected Corporate B.C. for this Scheme in due course of time.



**H. Standard Operating Procedure for Branches:** (applicable for cases sourced through Corporate BC channel)

- i) Branches to obtain all the requisite information pertaining to the borrower from BC, including Application form, KYC Document, Assessment Template, Inspection report etc .
- ii) Before according sanctions branch to verify all documents as submitted and if required can have a personal discussion with the borrower. Branches may also carry out inspections in certain specific cases as required.
- iii) Documentation to be carried out in Branches in front of Branch officials only.
- iv) Branches to have Rupay linked SB account of the borrower for routing transaction daily/weekly/monthly (as the case may be). Further the same account may be used for routing payments received from payment aggregators.
- v) Branches, with BCs to contact mapped ULBs under their municipal corporations for obtaining list of Street vendors as recognized / certified by ULBs/TVCs (Applicable if scheme is implemented through Corporate B.C.)
- vi) Branch to closely monitor accounts under the scheme and in case of any overdue immediately take corrective actions along with active help of BCs.

**I. Sanction Process:**

i) IT Platform / Mobile App:

An IT Platform / Mobile App will be developed by SIDBI for collating the data of finance made to street vendors. BCs / Branches need to key in relevant details in the search engine of the IT Platform/Mobile app upon receipt of application. The IT Platform will undertake verification of borrower through OTP

A provision will be made available in the IT application to generate a provisional COV/ID for the street vendors covered in the identification survey and not issued COV/ID. After verification BC will fill in the application form and upload the necessary documents. The filled up application information will then move electronically to ULB/TVC. The ULB/TVC will have to verify the details within a fortnight after which the application will move to the concerned branches for sanction.

ii) The Street Vendors not covered in the identification survey may approach the BC/Bank with documents such as Membership ID with National Association of Street Vendors of India (NASVI)/National Hawkers Federation (NHF)/Self-employed Women's association (SEWA), Report of local enquiry conducted by ULB/TVC involving SHGs/CBOs or any other documents as required by ULBs. After which the details will be routed through IT Platform/Mobile App for further processing as detailed under preceding para.

- iii) **Branches to use proposal for sanction of loan under the scheme as per Annexure- 2. Loan details of all sanctioned cases under this scheme shall be submitted on UMP in Completed Application Information Section (CAIS) through API / excel sheet by designated Nodal Officers**



#### **J. Nodal Branches for Scheme:**

It is proposed that every Zone will identify sufficient number of Nodal Branches under operational area of concerned MC/ULB for implementation of the scheme.

General Manager (NBG) - concerned to approve list of nodal branches under their jurisdiction for the scheme, as recommended and identified by Zones.

#### **K. Assessment - Sanction Template /Application form:**

A Common application form has been devised by implementing agency of the scheme –SIDBI will be adopted.(Annexure- 1A)

#### **L. Monitoring / Implementation of the Scheme in Bank:**

The Scheme will be monitored and implemented by our Financial Inclusion Department. User ID issued to Branches/Zones/NBGs for Onboarding/Monitoring and follow up are the same as applicable for other MSME Psb59/SUI/Mudra Scheme

Enclosed :-

- I) Loan Application Form – **Annexure –1A**
- II) Format for Lender's Request for LOR for existing customers – **Annexure 1B-1**
- III) Format for Lender's Request for LOR for New customers – **Annexure 1B-2**
- IV) Proposal for Sanction – SHAL (PMSVA Nidhi) – **Annexure - 2**
- V) Undertaking for SHAL (PMSVA Nidhi) Unstamped – **Annexure -3-**
- VI) FAQ – **Annexure 4**
- VII) PMSVANidhi Portal Web/Mobile App/Own Sourcing/Summary – 3  
Process-Flow Chart (Details also available on Udyami Mitra Portal (UMP) – **Annexure -5**



## Annexure 1A – Loan Application Form



**PM Street Vendor's AtmaNirbhar Nidhi**  
**(PM SVANidhi)**  
**(Common Loan Application Form)**

<b>Photo</b> (Signature across Photo)
--

<b>Application no:</b>	<b>Date:</b>
<b>Name of Bank/Lender:</b>	<b>State Name</b>
<b>ULB Name (LGD CODE)</b>	

1	Member of CIG	(Y/N)	Name of CIG		Code	
	Member of JLG	(Y/N)	Name of JLG		Code	
2	Name of Street Vendor*		Father's/Spouse's Name*			
3	Date of Birth / Age*		Gender (Please tick ✓)*		Male/Female/Transgender	
4	Marital Status (Single/Married)*		Mobile no.*			
5	Social Category*		General <input type="radio"/>	SC <input type="radio"/>	ST <input type="radio"/>	OBC <input type="radio"/>
6	Nativity		Urban <input type="radio"/> Rural <input type="radio"/>	PWD <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Minority community <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/>
7	KYC documents*	Aadhaar No*	Voter ID Card No	Driving License No	Ration card	Others (Have Approved Document) <input type="radio"/>
8	Do you have a Family <input type="checkbox"/> Yes / No. If Yes, then please provide details of the Family Members.					
8.1	Family Details	Name*	Relationship with Applicant*		Age*	
		1.				
		2.				
		3.				
		4.				
		5.				
9	Proof of Vending (✓)*	Vendor ID Card No	Certificate of Vending No		Letter of Recommendation No (LoR)	
10	Permanent Address (Pre-populated from Aadhaar response)					
11	Current Address* (If same as the Permanent Address in column 10, please click Yes) If NOT, then please provide the address	House No. / Locality				
		Ward/Village:	Town/Dist:	State:	Pin:	
		Address proof (Pl specify)				
12	Vending Activity *	Name of Activity (Please specify)				
		Place of Vending (Fixed location /Mobile)				
		Duration of Vending (YY/MM):				___/___
13	Location/Area of Vending*	Stationary Vendor (Fixed Location):				Nearest Landmark:



		Mobile Vendor (Locality):		Nearest Landmark:	
		Ward No	District Name		Pin Code
14	Avg. Monthly Sales (In Rs.)*				
15	Aadhaar Linked Bank account(s)*	Name of Bank	Branch & IFSC code	Account No	
16	Digital Payment Details	Payment Aggregator/s	UPI ID / VPA	Durable QR Code (Printed on metal/acrylic)	
				Yes / No	
17	Previous Loan	Bank/Lending Institution	Current Loan Outstanding	Monthly EMI	
18	Loan Amount required*	Rs.....	Purpose: Working Capital		
19	Local References	Name	Mobile No	Address	
		1.			
		2.			
20	Benefits availed under other Govt. Schemes*	Ayusman Bharat – Pradhan Mantri Jan Arogya Yojana (PM-JAY)			<input type="checkbox"/>
		Pradhan Mantri Matru Vandana Yojana (PMMVY)			<input type="checkbox"/>
		Deendayal Antyodaya Yojana-National Urban Livelihoods Mission (DAY-NULM)			<input type="checkbox"/>
		Pradhan Mantri Awas Yojana (PMAY) – Urban/Rural			<input type="checkbox"/>
		Pradhan Mantri Ujjwala Yojana (PMUY)			<input type="checkbox"/>
		Integrated Child Development Services (ICDS)			<input type="checkbox"/>
		Pradhan Mantri Jan Dhan Yojana			<input type="checkbox"/>
		Pradhan Mantri Jeevan Jyoti Bima Yojana (PMJJBY)			<input type="checkbox"/>
		Atal Pension Yojana (APY)			<input type="checkbox"/>
		Pradhan Mantri Kaushal Vikash Yojana (PMKVY)			<input type="checkbox"/>
		Seekho Aur Kamao			<input type="checkbox"/>
		Upgrading the Skills and Training in Traditional Arts/ Crafts for Development (USTTAD)			<input type="checkbox"/>
		Rashtriya Poshan Abhiyaan (RPA)			<input type="checkbox"/>
		Pradhan Mantri Mtrutva Suraksha Abhiyan (PMMSA)			<input type="checkbox"/>
		Swachh Bharat Mission (SBM)			<input type="checkbox"/>
		Pradhan Mantri Sahaj Bijli Har Ghar Yojana (SAUBHAGYA)			<input type="checkbox"/>
		National Food Security Act (Ration Card)			<input type="checkbox"/>



	One Stop Centre	<input type="checkbox"/>
	Pradhan Mantri Mudra Yojana (PMMY)	<input type="checkbox"/>
	Pradhan Mantri Suraksha Bima Yojana (PMSBY)	<input type="checkbox"/>
	Pradhan Mantri Shram Yogi Maan-dhan (PM-SYM)	<input type="checkbox"/>
	Hunar se Rozgar tak initiative	<input type="checkbox"/>
	Nai Roshni	<input type="checkbox"/>
	Green Skill Development Programme	<input type="checkbox"/>

**Declaration and Authorization:**

- I hereby certify that all information furnished by me/us is true, correct and complete. I have no borrowing arrangements except as indicated in the application form. I have not applied to any lending institution. There is/are no overdue / statutory due owed by me. The information may also be exchanged by you with any agency, you may deem fit. You, your representatives or MoHUA, or any other agency as authorized by you, may at any time, inspect/ verify my/our assets etc. You may take appropriate safeguards/action for recovery of lending institutions' dues.
- I have no objection to authenticate my Aadhaar number, share the same with other Ministries / Departments under the Government of India for the purpose of extension of benefits under any of their Schemes, carry out e-KYC and accessing my credit history & credit score by credit bureau, lenders and their authorized agents. The consent and purpose of collecting Aadhaar has been explained to me/us in local language. MoHUA/Lending Institution has informed me that my Aadhaar submitted herewith shall not be used for any purpose other than mentioned above, or as per requirements of law. I have been informed that this consent and my Aadhaar will be stored along with my account details with MoHUA.

Date: \_\_\_\_\_

Place: \_\_\_\_\_  
Applicant(s)

Thumb impression/Signature of

.....  
(For office use only)

Acknowledgment slip no. .... loan Application No. .... dated .....

Received by \_\_\_\_\_

Place and date

Authorized signatory (Seal and Sign)



**Annexure 1B - 1 – Format for Lender's Request for LOR – For Existing Customer**

**PM SVANidhi**  
**Lender request for Issuance of**  
**Letter of Recommendation to Street Vendor**  
**(For Existing Customer)**

\*This is certified that the applicant, Mr./Ms./Mrs.....S/o/ D/o / W/o  
.....R/o ..... is our existing customer and as per  
the records available with us, his / her occupation is Street Vending.

Further, based on field visit and discussion with references provided / local market people, it has been  
understood that he / she had been carrying out vending business on or before March 24, 2020.

Based on our due diligence, we have found the applicant credit worthy and have sanctioned an amount  
of Rs. \_\_\_\_\_ under the PM SVANidhi program.

Urban Local Body (ULB) is requested to issue Letter of Recommendation (LoR) to the Street Vendor.

**Name of the Bank**

**Name of the Bank Branch**

*This is a system generated request and does not require signature.*



**Annexure 1B – 2 – Format for Lender's Request for LOR – For New Customer**

**PM SVANidhi**  
**Lender request for Issuance of**  
**Letter of Recommendation to Street Vendor**  
**(For New Customer)**

\*This is certified that the applicant, Mr./Ms./Mrs.....S/o / D/o / W/o  
.....R/o ..... has submitted an application for  
availing loan under PM SVANidhi program. As per the application, the occupation has been mentioned as  
Street Vendor. His / her credentials to that effect have been duly verified by way of field visit by our employee /  
Agent/ BC /Constituent.

Further, based on field visit and discussion with references provided / local market people, it has been  
understood that he / she had been carrying out vending business on or before March 24, 2020.

Based on our due diligence, we have found the applicant credit worthy and have sanctioned an amount  
of Rs. \_\_\_\_\_ under the PM SVANidhi program.

The concerned ULB is requested to issue Letter of Recommendation (LoR) to the Street Vendor.

**Name of the Bank**

**Name of the Bank Branch**

*This is a system generated request and does not require signature.*

*(\*strikeout whichever is not applicable)*



Branch  
MEMORANDUM FOR SANCTION OF "SHAL"

<b>Proposal No.</b>		<b>Date:</b>	
1.	Name of Account (Street Vendor)	Mr./Mrs.	
	Address: <u>Present / Local</u> :		
	<u>Permanent Address</u> :		
	Unique Application No.: (UAN issued by UIDAI)	Survey Reference No. (SRM): (issued by ULB / MC online)	
	Aadhaar linked SB/BSBDA No.: (active):	Bank Branch Name:	
	Rupay Debit Card (active):		
	UPI ID (registered & active):		
	Mobile Ph. Number (registered & active):		
2.	Name & Code of JLG/CLG : (If applicable)		
3.	Proof of Vending: (Vendor ID-Card / Certificate of Vending no / LoR)		
4.	Vending Activity		
5.	Details of KYC / e KYC	Adhaar Card/ Voter-ID / Driving License / MNREGA Card	
6.	Brief profile of Street Vendor (Product of Vending/Location of Vending):		
7.	Details of existing loan, and benefits availed under other government scheme, if any.		
8.	Limit proposed Requested Rs. _____	Facility Working Capital Demand Loan.	Amount (Max.Rs.10,000/-)
9.	Purpose		
10.	Repayment Details	12 Mthly instalments @ Rs. _____ + Interest as & when charged 1 mth after disb.	
11.	Due Diligence:		
	i. Date of inspection	By:	Findings:
	ii. Credit Information Bureau Check	Yes/No.	Findings:
	iii. Details of References (Name & Contact)	As per Loan Application Form	

**12. Branch comments & recommendations:****13. Terms & Conditions:****14. We recommend and Sanction of credit facilities as under:**

Facility	Limit	Margin%	Rate of interest
		-NIL-	6.5% over RBLR Min. @ _____ p.a. mthly rest

**RECOMMENDED** for Rs. \_\_\_\_\_**SANCTIONED** for Rs. \_\_\_\_\_

(  
**Signature of Recommending**  
Authority with Name and Designation

(  
**Signature of Sanctioning**  
Authority with Name and Designation



(PM SVANIDHI SCHEME)

**BANK OF INDIA**  
**UNDERTAKING FOR SHAL (PM SVANIDHI)**

To,

Bank of India,

..... Branch

Sir,

In consideration of Bank of India, a body corporate constituted under Banking Companies (Acquisition and Transfer of Undertakings) Act, 1970 having its Head Office; at Star House, C - 5, G Block, Bandra Kurla Complex, Bandra (East), Mumbai - 400051 and a Branch Office amongst others at.....(hereinafter referred to as the "Bank" or "BOI" which expression shall include its successors and assigns) having at the request of Mr/Ms..... aged .....s/o/d/o..... residing at ..... (hereinafter referred to as the "Borrower" which expression shall wherever the context so requires include his or her, heirs, executors, administrators and permitted assigns) granted/agreed to grant to the Borrower ..... Loan of Rs..... (Rupees.....) under the PM SVANIDHI Scheme (hereinafter referred to as the "said Loan"), the Borrowers hereby agrees, undertakes and declares as under:

1. The Borrower hereby agrees that the said ..... Loan of Rs. .... (Rupees.....) shall be repaid on \*demand/in installments on the respective dates and in the manner stated in **Schedule I** hereunder, together with interest, additional interest, penal interest, costs, charges and expenses. However in the event of any default committed, the Bank will have right to demand the entire amount of Principal and Interest thereon remaining dues, which will become payable forthwith. Interest and other monies on said Loan shall be paid by the Borrower as and when due/applied in account.
2. The Borrower hereby unconditionally agree that the Borrower shall hypothecate and/or create such other security in favour of the Bank over such properties as may be stipulated by the Bank from time to time at the cost and expenses of the Borrower.
3. The Borrower further agrees that the Borrower shall repay/pay the amount outstanding under the said Loan in the manner set out as above written and shall pay interest, additional interest, penal interest, costs (including between the Advocate and clients on full indemnity basis), charges, expenses commission and other monies as may be stipulated by the Bank from time to time. The rate of Interest applicable for the said Loan is set out in **Schedule-I** hereto compounded with monthly/..... rests, provided that the Bank shall be entitled to change the rate/s of interest and/or commission and other monies in respect of the said Loan as well from time to time as per the Bank's Rules and/or change the mode of capitalization and the Borrower shall be deemed to have notice of the same whenever the said change in rate of interest are displayed in Notice Board of the Branch office of Bank from where the Borrower has availed the said Loan or published in Newspapers or in the Website of the Bank for the general information of the public or made through entry of interest charged in pass books/statement of accounts given to Borrowers in that regard, in which case the repayment



schedule shall stand amended accordingly. PROVIDED that if default shall be committed by the Borrower in the payment of installment/interest/commission on due date, or in case of any other irregularity, then the Borrower shall pay to the Bank the overdue amounts/installment/interest/commission which had not been paid, with further interest/commission thereon calculated at \_\_\_\_\_% per annum over the agreed rate of interest or at such rates at the discretion of the Bank and in the manner as would be decided by Bank, from the date on which the amounts/installment/interest/commission has become due till repayment; PROVIDED FURTHER that nothing herein contained shall prejudice the right and power of the Bank herein or under law for the time being and from time to time in force to enforce the payment of the amounts due with interest/commission or otherwise to enforce the security. Further, without prejudice to the Bank's other rights and remedies, the Bank shall be entitled to charge at its own discretion enhanced rates of interest on the outstanding in the loan account(s) or a portion thereof or for any default or irregularity on the part of the Borrower(s) which in the opinion of the Bank warrants charging of such enhanced rates of interest for such period as the Bank may deem fit.

4. The Borrower hereby confirm that the interlineations/ corrections if any made in the loan and security documents/its supplemental agreements including with regard to linking the said Loan, to the RBLR rate are duly authorized by the Borrower and are binding on the Borrower. Notwithstanding anything contained the Loan and security documents or in any other writings to the contrary and/or in the supplemental/new documents that may be executed by the Borrower on account of any enhancement/modifications in the said Loan, Bank shall be within its absolute right to change/reset the Rate of Interest (ROI) based on movements in Repo Rate, Mark up, BSP/BSD and/or the Credit Risk Premium, from time to time and any such change/revision in the rate of interest on account of change in the Repo Rate and/or Mark up and/or BSP/BSD and/or the Credit Risk Premium from time to time, shall be binding on the Borrower through entry of interest charged in the statement of Account/Loan Account of the Borrower.
5. Borrower is also aware that if Repo Rate is changed by RBI, before 10<sup>th</sup> of a particular month, the effective date will be 10<sup>th</sup> of that month and if Repo Rate is changed after 10<sup>th</sup> of that month then effective date will be 10<sup>th</sup> of the subsequent month. The Borrower further agree and confirm that Bank and/or RBI shall be within its right to change the nomenclature and/or the methodology of fixing the rate of interest and/or the RBLR/Repo Rate/ Mark up/ Credit Risk Premium/BSP/BSD applicable for the said Loan, change the periodicity of resetting of the rate of Interest etc. from time to time and the Borrower shall be bound by the same. Notwithstanding anything contained herein or in any other documents or writing to the contrary if RBI modifies its instruction relating to fixation of ROI or issues any revised guidelines including giving liberty to Banks for fixing the ROI and/ or modifying the periodicity of resetting the various components, etc. the Bank shall be within its absolute right and sole discretion to reset/re-fix the ROI and/or the calculation of ROI and the Borrower shall be bound by the same.
6. The Borrower(s) shall if so instructed by the Bank from time to time at all times keep the Borrower's Assets insured against loss or damage by fire, flood and such other natural calamities, theft, robbery, and other risks as may be required by the Bank, in the joint names of Bank and Borrower and shall also assign the Insurance Policy in favour of the Bank (with Bank



named therein as loss payee) and deliver to the Bank all such policies. The Borrower shall punctually pay the premia due for all such insurance policies and shall produce receipt for payment of every such policy of insurance. The Borrower shall renew the policy two weeks before the Expiry date and furnish the renewed policy to the Bank. If the Borrower(s) fails/fail to furnish the insurance policies duly renewed and assigned in favour of the Bank two weeks before the date of expiry of the policy, it shall be lawful but not obligatory on the Bank to insure and to pay Insurance Premium by debit to the Borrower(s) account(s), in respect of the security that are of insurable nature. The proceeds of Insurance received if any shall be applied towards the satisfaction of the dues to the Bank.

7. This agreement shall operate as continuing security to the Bank in addition to any other security, created/to be created in favour of the Bank for the due repayment by the Borrower to the Bank all the balance dues under the said Loan.
8. In the event of failure to repay the installments when due or failure to service the interest or occurrence of any event which in the sole opinion of the Bank constitute an event of default, the Bank may at its sole discretion recall the said Loan irrespective of whether it is overdue and a) recover the entire dues forthwith, and/or b) suspend any withdrawal from the account, and/or c) take any action, as it may deem fit, for recovery of its dues.
9. This security if any created for the said Loan shall be a continuing security for all moneys from time to time due and payable by the Borrower to the Bank and the accounts in respect of the said Loan are not to be considered to be closed for the purpose of the said security and the security is not to be considered exhausted either by reason of the said accounts or any of them showing nil balance or being brought into credit at any time or from time to time or of its being drawn upon to the full extent, if afterwards reopened by a payment to credit or by realising of any demand for repayment being made by the Bank. The interchange, substitution of any limits/sub-limits shall also not affect the securities if any created in favour of the Bank and the said securities created shall be available as security for the interchanged, substituted or new limits/facilities as well and hence shall remain as security to Bank for the ultimate balance due with interest, costs and expenses and other monies payable by me/us in connection thereto.
10. That the demand promissory note/s dated \_\_\_\_\_ executed / endorsed in favour of the Bank by Borrower(s) for Rs. \_\_\_\_\_ in respect of the said Loan is to stand and be regarded as a continuing security and be enforceable for all monies which now are or which may at any time(s) hereafter become due and owing by the Borrowers to the Bank for all the said accounts and any other account or accounts and whether or not from time to time there be nothing owing in such account(s) or the same may be in credit.
11. That in addition to Bank's right of general lien or similar right to which Bank as banker may be entitled by law, Bank shall have the right at any time or times and without prior notice to the Borrowers to combine/consolidate all or any of Borrowers accounts and/or set off any credit balance due to the Borrower whether in Borrower's current/saving account(s) and/or in respect of moneys kept by the Borrowers on term deposit or deposits whether on maturity or before maturity thereof, at any one or more of Banks' branch/branches, against the outstanding debit balances under the said Loan and/or other advance account/s with any of Bank's Branches or against any liability/ies incurred or to be incurred by the Borrower whether under or in respect of guarantees, LCs or bills or otherwise howsoever and whether such liability(s)



be actual or contingent, primary or collateral, joint or several and whether as principal Borrower or guarantor.

12. The Borrower shall execute at the Borrower's costs in all respects such deeds and instruments as the Bank may require hereafter to further effectuate the Bank's rights hereunder and/or in respect of the said Loan.

13. RECOVERY UNDER THE PUBLIC DEMAND RECOVERY ACTS OR SIMILAR LEGISLATIONS

The Borrowers hereby irrevocably agree and consent with the Bank that without prejudice to the other rights and remedies of the Bank, any amounts payable by the Borrowers to the Bank under the said Loan, together with all interest, costs, charges and expenses as mentioned herein/in the loan and/or security documents executed/ may be executed by the Borrower in connection with the said Loan, shall be payable by and recoverable from the Borrower and also from the properties and assets of the Borrowers as a Public Money/Demand in terms of ..... Act (*Branch to fill in the name of the local act*)/ any Legislation or any other statutory modification or re-enactment thereof for the time being in force relating to recoveries thereof. The Borrowers further agree and declare that the Borrowers shall be debarred from raising any plea as to jurisdiction or competence of the certificate court/forum in the certificate proceedings if and when instituted to realize the dues under the said Loan, from the Borrowers and the Borrowers' properties/assets under any legislation or any other statutory modification or re-enactment thereof for the time being in force relating to recoveries thereof.

14. All the stamp duty and other expenses on this document shall be borne and paid by the Borrower only.

15. The contents of this undertaking have been read over and translated into ..... (mention the name of the language) and explained to me/us/Borrower(s) and he/she/they having understood the contents thereof subscribe(s) to these presents.

IN WITNESS WHEREOF the Borrower(s) have executed these presents this on this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ at.....



**SCHEDULE- I**  
(Referred to above)

Details of Facility	Amount	Rate of Interest *
..... <b>Loan</b>		On Floating interest rate basis calculated by BOI from time to time as above based on the RBI Repo Rate plus Mark Up plus BSP/BSD plus CRP, from time to time, presently ..... % p.a, with monthly rests, and as may be reset by BOI at such intervals as it may deem fit.  (Fill as per sanction/Delete/Modify which ever not applicable)

(\*\*please specify whether it is overnight/monthly/quarterly/half yearly/yearly RBLR)

(\*\*\* strike off whichever are not applicable)

**Repayment Schedule for the said Loan as per sanctioned terms)**

**\*Repayment: On Demand**

**OR**

**Repayment in monthly installment as under:**

**TWELVE (12) MONTHLY INSTALLMENTS @ Rs. \_\_\_\_\_ W.E.F. \_\_\_\_\_ (DATE) LAST INSTALLMENT BEING Rs. \_\_\_\_\_ TO BE PAID ON \_\_\_\_\_ (DATE) PLUS INTEREST (as and when applied)**

*(\*Delete which ever not applicable)*

**(Signature / Thumb impression of the Borrower /s)**

**Name:**

**Address:**



**(Not to be witnessed)**

### Frequently Asked Questions

Sr. No.	Query	Answer
1.	What is the Scheme?	This is a Central Sector Scheme to facilitate street vendors to access affordable working capital loan for resuming their livelihoods activities, after easing of lockdown.
2.	What is the rationale of the Scheme?	The COVID-19 pandemic and consequent lockdowns have adversely impacted the livelihoods of street vendors. They usually work with a small capital base, which they might have consumed during the lockdown. Therefore, credit for working capital to street vendors will be helpful to resume their livelihoods.
3.	Who is a Street vendor/ hawker?	Any person engaged in vending of articles, goods, wares, food items or merchandise of daily use or offering services to the public in a street, footpath, pavement etc., from a temporary built up structure or by moving from place to place. The goods supplied by them include vegetables, fruits, ready-to-eat street food, tea, pakodas, breads, eggs, textile, apparel, artisan products, books/ stationary etc. and the services include barber shops, cobblers, pan shops, laundry services etc.
4.	What is the amount of initial working capital loan?	The Initial working capital loan is up to Rs.10,000/- for a tenure of one year.
5.	<b>Customer:</b> I have an Identity Card /Certificate of Vending. How can I apply for the loan?	Customer can approach a Banking Correspondent (BC)/ Agent of Micro Finance Institution (MFI) in your area (ULBs will have the list of these persons). They will help you in filling up the application and upload the documents in a Mobile App/ Portal.
6.	<b>Customer:</b> How will I know that I am in the surveyed list?	You can access this information on the website of Ministry of Housing and Urban Affairs.
7.	<b>Customer:</b> My name is in the list of surveyed vendors, but I do not have either Identity Card or Certificate of Vending? Can I avail the loan facility? If yes, what is the process?	Yes, Customer can still avail the Scheme benefits. A Provisional Certificate of Vending would be issued to vendors through an IT based Platform. The BC/ Agent will help customer in filling up the application and upload the documents in a mobile App/ Portal.
8.	<b>Customer:</b> I stay in the surrounding rural area and vend in the city. Am I eligible for the Scheme? If yes, what is the process?  (Or)  I am a vendor from the city but not included in the survey. How can I avail	The Scheme is available to vendors of surrounding development/ peri-urban/ rural areas vending in the geographical limits of the cities/ towns and those left out of the survey. If you belong to this category you have to produce one of the following documents to obtain the Letter of Recommendation from ULB/TVC:  (i) Documents of past loan taken from a bank/ NBFC/ MFI for the purpose of vending; or (ii) If you are a member of street vendors' association



Sr. No.	Query	Answer
	benefits of the Scheme?	like NASVI, NHF, SEWA etc., your membership details; or (iii) Any other documents to prove that you are a vendor; You can also request ULB through a simple application on white paper to conduct local enquiry to ascertain the genuineness of your claim. After receipt of LoR, you may approach BC/ Agent to apply for the loan.
9.	What are the KYC documents required in addition to CoV/ ID / LoR?	Customer may carry any one of the following documents for KYC purpose: (i) Aadhaar Card, (ii) Voter's Identity Card, (iii) Driving Licence, (iv) MNREGA Card, (v) PAN Card.
10.	Customer: Do I need to give any collateral to avail this loan?	No collateral security is required.
11.	What is the amount of incentive for digital transactions?	The on-boarded vendors would be provided with a monthly cashback in the range of Rs.50 -100 as per the following criteria:  (i) On executing Rs.50 eligible transactions: Rs.50; (ii) On executing the next Rs.50 eligible transactions: Additional Rs.25; and (iii) On executing the next Rs.100 eligible transactions: Additional Rs.25. Each transaction > Rs.25 will be counted.
12.	Customer: Is there any incentive for timely/ early repayment of loan?	Yes, on timely/ early repayment of loan of initial working capital, a vendor becomes eligible to avail a higher tranche of loan in next cycle.
13.	Is there any penalty for repayment of loan before the scheduled date?	There is no penalty for pre-closure of the loan.
14.	What is the rate and amount of interest subsidy?	The rate of interest subsidy is 7%. The interest subsidy amount will be credited directly in customer account on quarterly basis. In case of early payment, the admissible amount of subsidy will be credited in one go.
15.	On timely or early repayment, what will be enhanced limit for the vendors?	The Vendors will be eligible for the next loan with an enhanced limit of a maximum of 200% of the earlier loan, subject to a ceiling of Rs 20,000/-.
16.	What will be the maximum cash back incentive?	Cash Back Incentive shall be available only to a maximum limit of Rs 1200
17.	Whether eKYC is mandatory for all direct loan applications?	Yes, eKYC is mandatory for all direct loan accounts.



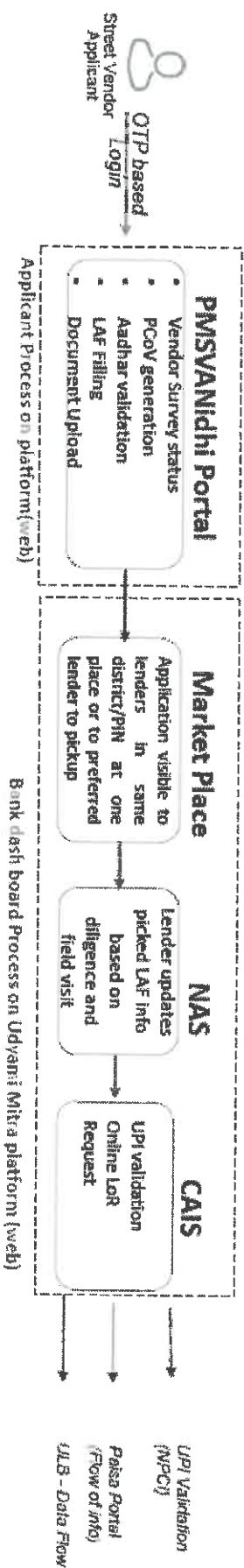
## BANK OF INDIA

### Annexure-5

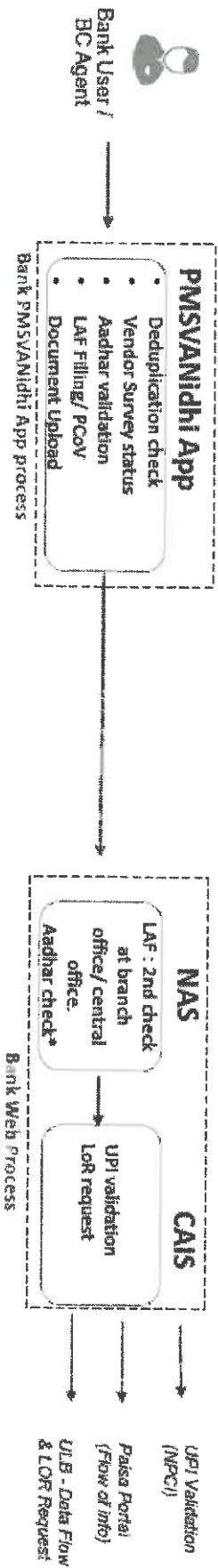
#### Eligible Vendors:

- A. Vendors identified in survey and in possession of Certificate of Vending (COV)
- B. Vendors identified in survey but not issued COV(Provisional COV to be generated in portal)
- C. Vendors left out of urban local Body (ULB) –led Identification Survey having (LOR) Letter of Recommendation.
- D. Vendors left out of urban local Body (ULB) –led Identification Survey Not having (LOR) (Lender to make online request to ULB for LOR)

#### 1. Direct Application - Web



#### 2. Application Sourced by lenders – Program Mobile App



#### 3. Application Sourced by lenders through their own system

